



**OPERATIONS DIVISION**

**Head Office  
J.N. Stadium, New Delhi**

**No.23A/SAI/ Ops/NCOE Policy/2020-21**

18<sup>th</sup> June'2020

To,


1) All Heads of NCOEs/Regional Centers/ Academic Institutions/Stadias

Sub.: **Operational Guideline for National Centres of Excellence (NCOEs).**

Sir/Madam,

The Governing Body of SAI in its 52<sup>nd</sup> Meeting of Governing Body held on 13<sup>th</sup> March'2020 has approved the agenda item on "Restructuring of SAI Sports Promotional Schemes as **National Centres of Excellence**".

The operational aspect of the scheme as approved by the Governing Body is enclosed herewith for further action.

  
**(Dr.S.S.ROY)**  
Executive Director (Ops)

**Encl. as above.**

Copy to:-

1. Secretary, SAI
2. CEO (TOPS)
3. Head (TOPS/POD)
4. ED (TEAMS)
5. ED(FINANCE)
6. AD to DG, SAI
7. All Divisional Heads

## SAI National Centre of Excellence (NCOE)

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## 1. Preamble

The Sports Authority of India (SAI) has been implementing various sports promotional schemes in the Regional Centres, Academic Institutions and SAI Training Centres (STCs), across the country to identify talented sports persons and nurture them to excel at national and international competitions.

In SAI Regional Centres and Delhi Stadia, multiple schemes were being implemented such as Centre of Excellence (COE), SAI Training Centres (STCs), and National Academies. These schemes, running within the same campus, targeted trainees of different age groups, provided different entitlements and had different Financial Norms. This created a disparity between the facilities being provided to trainees of different schemes staying within the same campus.

To maintain uniformity of the financial norms and to dispense with the differentiation between trainees in the same campus/premises at SAI Regional Centres/ Academic Institutions/ Stadia, a decision was taken by the Ministry of Youth Affairs & Sports, Govt. of India vide Office Memorandum (OM) No K-11020/4/2019-Sports-V dated 18.09.2019 of Jt. Secretary (Sports Development), MYA&S, Govt. of India to merge all Schemes operating in the same Campus/premises in SAI Regional Centre/Academic Institution and Stadia as **SAI National Centre of Excellence (NCOE)**. Subsequently, the issues regarding funding & norms were discussed on various occasion in the Governing Body of SAI and also in Departmental Project Approval Committee (DPAC) of Khelo India. Accordingly, following consolidated instructions on operation of NCOEs are being issued.

## 2. Objective:

- i. To achieve excellence in sports with special emphasis on excellence in Olympics by way of providing world class training facilities to development level athletes.
- ii. Create & follow standard of excellence in sports training.

At present, there are 23 National Centres of Excellence (NCOEs) in different regions which includes 5 Delhi Stadia, 6 STCs and 12 Regional Centres (Annexure A). Addition/alteration of NCOE will be approved by MOS (I/c) YAS & Chairman of Governing Body. Such centres will henceforth be known as SAI NCOE. Each NCOE may host academies of one or more sports disciplines within it.

## 3. Disciplines covered by NCOEs

The Ministry of Youth Affairs and Sports (MYAS) has identified 14 disciplines having Olympic medal prospects vide D.O No: 70-2/2019/SP-II dated 12.12.2019. At present, NCOEs mainly cover these 14 focus/priority disciplines identified for excellence



and medal prospects in 2024 and 2028 Olympic Games and beyond. These are mentioned as below:

1. Archery	6. Fencing	11. Shooting
2. Athletics	7. Hockey	12. Table Tennis
3. Badminton	8. Judo	13. Wrestling
4. Boxing	9. Rowing	14. Weightlifting
5. Cycling	10. Swimming	

### Other disciplines

Apart from above mentioned focused/priority disciplines, there are 10 other disciplines being run at NCOEs where Indian athletes are performing well and have chances to win medals in the International Events/ Championships/ Games, or there is availability of sports infrastructure, athletes or local talent, etc.

Modifications/ addition of disciplines covered at the NCOEs along with sanctioned strength of each sports disciplines are finalised and approved by DG, SAI from time to time.

The list of sports disciplines presently covered under NCOEs is included in Annexure B.

## 4. Sanctioned Strength

Depending on infrastructure availability, medal prospects, sport's popularity, and several other factors, SAI from time to time prescribes the number of athletes which can be trained for each discipline at each NCOE. Total sanctioned strength is further divided into residential and non-residential athletes and further into male and female athletes to ensure adequate representation for all genders. At present, it has been decided to have maximum strength of 4000 residential & 500 non-residential athletes. The same can be modified as per requirement.

Sports discipline wise strength will be decided by SAI HO every year.

## 5. Admission Criteria

- 5.1. A centralised and systemised process for admission into the NCOE has been devised to ensure most deserving candidates are admitted through a fair and objective process. In the transition year of 2019-20, following admission guidelines were followed -

S.NO.	PRIORITY LEVEL	ADMISSION CATEGORY
1	Level - I	<b>Admission of National Campers</b> Sports Authority of India in collaboration with NSFs decide to induct elite talent available at developmental level in the country. Athletes selected through Level-I is on top priority to get admission in the NCOE.
2	Level - II	<b>Admission of Khelo India Athletes</b> The athletes selected through Khelo India Talent Development vertical are 2 <sup>nd</sup> priority to get admission in the NCOEs.
3	Level - III-A	<b>Admission from other NCOEs &amp; STCs</b>
	Level - III-B	<b>Admission of Local Talents</b> Admission to talent shortlisted through local advertisement:- Talented athletes selected through trails organised locally by the RCs.

All inducted athletes shall be known as Khelo India Athletes (KIAs) as substantial funding is being provisioned under the Khelo India scheme.

5.2. Moving forward, Khelo India Talent Identification & Development Committee (TIDC) (which has member from NSF & SAI), in conjunction with the High-Performance Team of SAI, will screen the athletes for admission into the NCOEs. The appropriate age for induction of athletes shall be decided by the TIDC. However, this will remain an evolving process based on the sport discipline and would be done in a phased manner. Hence, every year, the guidelines will be issued (ideally in the month of November) for induction & weeding out and roles of various stakeholders, to make the whole process transparent and based on the current performance parameters of Indian athletes.

## 6. Financial Norms of NCOEs

To ensure adequate resources for smooth functioning of NCOEs, SAI prescribes the following financial norms for NCOEs –

1. An amount of INR 2.5 lakhs and INR 1.5 lakhs per athlete per year for residential and non-residential athletes respectively shall be allocated to SAI from Khelo India.
2. The above amount would cover expenditure for boarding, including specific nutrition requirement and support staff required for the purpose, sports kit, competitions & exposure visits and education related expenditure.

3. In addition to the above, expenditure for lodging, coaches, sports infrastructure and its maintenance and equipment, other than personal kit, shall be met through SAI Block Grant.

The itemised break-up of expenditure heads and respective funding source is mentioned in Annexure C.

Notes –

- A. An annual increase up to maximum of 7% rounded off to the nearest hundred on per athlete grant approved under Khelo India scheme could be allowed every year by issue of an order by DG SAI from time to time.
- B. In the event funds are required to be diverted from one head of expenditure to another head of expenditure beyond 10% of the allocated sum for that head of expenditure, prior permission of DG SAI would be required.
- C. **Diet as per requirement** – Nutritious, healthy and adequate diet is key to development of an athlete and improving their performance. Accordingly, vide letter no. 787/SAI/OPS/Mess Facilities/ 2019 dated 08.08.2019 (Annexure D), it was decided that **trainees in NCOEs should be provided with quality food as per their requirement without any monetary ceiling irrespective of age & category of athletes.**
- D. **Equipment (Consumables & non-consumables)** – Demand for expenses incurred for equipment (consumables & non-consumables) shall be separately made by each RD/CEO while presenting budget. (The norms for providing funds to Khelo India Academy under Khelo India Talent Development program for each sports discipline is as per Annexure E)

## 7. Financial Management

1. Every year all NCOEs will submit the budget proposal in the prescribed format (Annexure F) by 10<sup>th</sup> January incorporating all heads of expenditures, e.g. salary/allowances for coaches and support staff, maintenance of NCOE facilities, consumables, non-recurring expenditure on equipment etc.
2. It is clarified that budget as mentioned in above point is to be prepared on the basis of actual requirement and approval for the same will be granted by HO by 31<sup>st</sup> March every year. It is possible that the expenditure as per above table may not be required in some cases and actual requirement based on past expenditure should be projected. For example, during year 2020-21 in view of COVID-19, the travel expenditure of Rs 50,000 per athlete may not be required.
3. Once budget is approved, funds for NCOEs will be released by ED (Finance) in fixed periodicity. Single Utilisation Certificate from Regional Director/NCOE will be obtained as per present practise.

4. Though the recurring expenditure under various heads for NCOE may be incurred from two heads, namely - SAI Block Grant & Khelo India, a single head of expenditure will be maintained by Regional Directors against each item of expenditure. Heads of NCOEs should keep a track on the expenditure incurred on various heads for the purpose of having some basis for making proper budget demand for the next year. ED (Finance) will make allocation under single head to Regional Director as per present practice with indication of norms, if any, to be followed. While submitting utilisation certificate to MYAS, ED (Finance) will ensure that expenditure has been incurred as per various decisions taken by MYAS, SAI GB or DPAC of Khelo India, as the case may be. He will ensure that Khelo India grant is fully utilised while giving UCs to MYAS.

*(The norms followed for providing grant to Non-SAI and Khelo India accredited academies will continue to be governed as per the notifications and instructions published under Khelo India scheme from time to time).*

## **8. Facilities and manpower at NCOEs**

### **i. International Standard Infrastructure**

In most of the NCOEs, International Standard field of play is available. However, since capacity of trainees is to be increased, gap analysis (for field of play & international standard equipment) is being done to augment the facilities wherever required.

### **ii. Coaching Staff:**

NCOEs are providing the best training environment and coaching to the athletes training there. To provide best training to the athletes, apart from qualified SAI Coaches, reputed and experienced coaches are being hired or taken on deputation from other departments. It is necessary that best of the SAI coaches are also placed in NCOE. Wherever required, the expert will be hired after due process. The details regarding remuneration of coaches presently hired by SAI is included in Annexure G.

### **iii. Sports Science Staff:**

For achieving excellence in identified sports disciplines, there is a need for providing adequate scientific support to the athletes undergoing training. Hence, NCOEs are staffed with suitable manpower for monitoring and evaluating the performance and training of selected athletes. Presently, provision for necessary manpower in 13 NCOEs across the country is being implemented as approved in 52<sup>nd</sup>

Meeting of Governing Body held on 13<sup>th</sup> March 2020. The details of the manpower proposed for 13 NCOEs are summarized and placed at Annexure H.

**iv. Administrative Staff:**

To ensure smooth functioning of NCOEs, adequate administrative staff will be posted in each NCOE. Apart from NCOE Heads, other support staff are being hired through SAI approved agencies.

**v. Mess Staff:**

The following norms are followed for specialised mess staff to be engaged to look after the effective functioning of mess to provide quality food as per requirement of each athlete on a day to day basis:

S.No.	Particulars	Number	Monthly Remuneration (Rs.)
1	Nutritionist	1	75000 to 1,00,000
2	Assistant Nutritionist	First 200 athletes - 1 Next 300 athletes - 1 Next 500 Hundred – 1	40,000 to 60,000
3	Chef	1	75, 000 to 1,00,000
4	Assistant Chef	First 200 athletes - 1 Next 300 athletes - 1 Next 500 Hundred– 1	30,000 to 50,000
5	Manager	1	30,000 to 50,000
6	Cleaning Staff	First 200 athletes - 2 For every additional 100– 1	Collector rate for unskilled/semi-skilled labour
7	Cooks/Helper	First 200 athletes – 6 For every additional 100 - 1	

Hiring of Nutritionist, Assistant Nutritionist, Chef and Assistant Chef shall be handled by SAI HO while hiring of Manager, Cleaning staff and Cooks/Helper will be handled by the respective NCOE.







## 9. Sports Science Facilities

With regard to scientific back up at NCOEs, specialised equipment required for evaluating/ enhancing performance of young athletes are being made available in 23 NCOEs. The latest scientific equipment will be procured in the NCOEs. Govt. of India/ SAI is in the process of setting up National Centre for Sports Science (NCSS) at IG stadium, New Delhi (which will be at present part of SAI). SAI centres are being developed on hub & spoke model basis and will be linked to hub at IG Stadium. Equipment/ sports science infra in various SAI centres is being developed under NCSS.

The following Departments are being set up in NCOEs:

- i. Anthropometry
- ii. Biochemistry
- iii. Biomechanics
- iv. Sports Nutrition
- v. Performance analysis
- vi. Exercise Physiology
- vii. Physiotherapy
- viii. Sports Psychology
- ix. Strength and Conditioning
- x. Rehabilitation & Recovery
- xi. Sports Medicine

## 10. Training

Chief Coach/ Chief (High) Performance Coach will be appointed for each sports discipline (may be more in view of different events & gender) in each NCOE. They will be responsible for drawing up of individual athlete pathway, setting up mile stone and managing overall development of the athlete including training plan. They will take advice & support of all sports science personnel available in NCOE. They will also discuss the progress with High Performance Director/ TIDC members from time to time. All coaches of particular sports discipline will work under Chief Coach & he/she will assign duties to each of them. Game specific sports science personnel appointed will report to Chief Coach. If more than one personnel of specific sports science discipline are available, one of them will be appointed as Head of the Department & will ensure resource utilisation & coordination. Head of the Department will report to Head (Sports Science). Head (Sports science) will maintain close coordination with each Chief Coach/High Performance Coach and report to the CEO of the NCOE.

The entire support system & coordination with different stakeholders will be ensured by Regional Director. Wherever NCOE is located in Regional Centre, Regional

Director will be ex-officio CEO of the NCOE. For NCOEs being run in stadia, stadia administrators will be ex-officio CEO. They will be supported by Chief Operating Officer (COO) exclusively appointed for the NCOE (either on contract or full-time employee).

The COO will ensure smooth functioning of NCOE and will be overall responsible for smooth & efficient functioning of NCOE. His duties will include (but not limited to):

1. To maintain daily coordination with Chief Coach/High Performance Coach and to ensure proper preparation of FOP, readiness of equipment, apparel and general training and recovery facilities, including physiotherapy and medical facilities, and all other training needs as required for training of athletes. Quality assurance of facilities and training aids and equipment will also be the responsibility of COO;
2. Education, overall development and general wellbeing of an athlete;
3. Travel and competition arrangement of athletes;
4. All other logistic planning & support system related to NCOE;
5. Coordination for Performance assessment, induction & weeding out and uploading of data on NSRS;
6. Budgeting & accounting of NCOE as entrusted by Regional Director (CEO)
7. Mess management and supervision including procurement of items (specific order to be passed by RDs in case there are centres which cater to large number of National campers in addition to NCOE athletes);
8. Human resource requirement and assessment with the help of expert;
9. Maintenance of cleanliness and hygiene in athlete residential areas.

## 11. Performance Assessment, Weeding out & Data Management

National Sports Repository System (NSRS) as a complete data management solution is being developed. The entire data of the athletes and coaches will be securely saved under present system. The induction and weeding out of the athlete will be reported through NSRS. Funds to Regional Centres will be released on the basis of number of athletes reflected in NSRS against each NCOE. The NSRS has features to capture competition achievements as well as performance assessment data of athletes. Provision to capture attendance data for athletes is being developed for future integration into NSRS.

Performance assessment parameters for each sports discipline have been developed with the help of recognised National Sports Federation (NSF). Performance Managers for various regions/ sports disciplines are also being appointed who, under the guidance of Performance Directors, will ensure that regular performance assessment is conducted, and data is uploaded on NSRS & analysed by



Chief Coaches/ Chief (High) Performance Coaches as well as Sports Science personnel.

Performance Directors & Chief Coaches will place entire data before Talent Identification & Development Committee (TIDC) for evaluation with their recommendation. If required, the team (or some members) will personally visit the NCOE to monitor the progress. The weeding out will be finally recommended by TIDC & approved by DG. Performance assessment and weeding out process will be strictly monitored as per standards laid out by HPD/TIDC in concurrence to the Olympic roadmap for each discipline.

Reference circulars for induction and weeding out of athletes for year 2019-20 are included in Annexure 1.

The overall objective of creation of NCOE can be fulfilled only if best of the athletes are provided training by best coaches & sports scientists under best infrastructure with responsive athlete centric & coach driven management. During the ACTC meetings for the year 2019-20, some training centres were identified for providing full year training to junior campers/ Development Athletes. Most of the identified centres are SAI NCOEs. The roles & responsibilities of various stakeholders for such centres (to be termed as TOPS NCOE - Target Olympic Podium National Centre of Excellence) will be decided in due course & intimated.

## Annexure – A : List of existing NCOEs

S. No	NCOE
1.	NCOE Patiala
2.	NCOE Thiruvananthapuram
3.	NCOE Chandigarh
4.	NCOE Sonapat
5.	NCOE Lucknow
6.	NCOE Guwahati
7.	NCOE Imphal
8.	NCOE Kolkata
9.	NCOE Bhopal
10.	NCOE Bengaluru
11.	NCOE Mumbai
12.	NCOE Gandhinagar
13.	NCOE JNS, New Delhi
14.	NCOE IGSC, New Delhi
15.	NCOE MDCNS, New Delhi
16.	NCOE KSSR, New Delhi
17.	NCOE SPMSPC, New Delhi
18.	NCOE Aileppey
19.	NCOE Rohtak
20.	NCOE Aurangabad
21.	NCOE Itanagar
22.	NCOE Jagatpur
23.	NCOE Dharamshala



**Annexure – B : Disciplines covered at NCOEs**

Sports Discipline		
S. No.	Priority Disciplines	Other Discipline
1.	Archery	Football
2.	Athletics	Gymnastics
3.	Badminton	Handball
4.	Boxing	Kabaddi
5.	Cycling	Kayaking & Canoeing
6.	Fencing	Kho-Kho
7.	Hockey	Para Sports
8.	Judo	Taekwondo
9.	Rowing	Volleyball
10.	Swimming	Wushu
11.	Shooting	-
12.	Table Tennis	-
13.	Wrestling	-
14.	Weightlifting	-

**NCOE-wise disciplines covered -**

S.N	Name of the NCOE's	Discipline
1	Alleppey	Rowing, Kayaking & Canoeing
2	Thiruvananthapuram	Athletics, Cycling, Football(B), Fencing(G), Taekwondo, Volleyball
3	Aurangabad	Archery, Athletics, Boxing, Fencing, Hockey(G), Weightlifting
4	Mumbai	Athletics, Hockey, Kabaddi, Wrestling
5	Bengaluru	Athletics, Hockey, Volleyball, Weightlifting, Taekwondo
6	Bhopal	Athletics, Boxing, Hockey, Judo, Wushu
7	Chandigarh	Regional Centre under construction, to be decided later.
8	Dharamshala	Athletics (G), Kabaddi (G), Kho-Kho (G), Volleyball
9	Guwahati	Archery, Athletics, Boxing, Cycling, Fencing, Football(B), Taekwondo
10	Gandhinagar	Athletics (Para), Badminton (Para), Handball, Kabaddi, Power lifting (Para), Swimming (Para)
11	Imphal	Archery, Athletics, Cycling, Fencing, Football, Hockey, Weightlifting, Wushu
12	Itanagar	Boxing, Weightlifting, Wushu
13	Jagatpur	Rowing, Kayaking & Canoeing
14	Kolkata	Archery, Athletics, Gymnastic, Hockey (G), Table Tennis
15	Lucknow	Athletics, Hockey, Taekwondo, Weightlifting, Wrestling (G)
16	Patiala	Athletics, Cycling, Fencing, Hockey (G), Judo, Weightlifting
17	Rohtak	Boxing
18	Sonepat	Archery, Athletics, Hockey, Kabaddi, Wrestling
19	J.N Stadium New Delhi	Athletics (Pole Vault)
20	IG Stadium New Delhi	Cycling, Gymnastic
21	Dr. S.P.M.S.P.C New Delhi	Swimming
22	M.D.C.N.S. New Delhi	Hockey
23	Dr. KSSR, New Delhi	Shooting



### Annexure – C : NCOE budget components

#	Expenditure Head	Amount per athlete (INR)	Budget Source	Remarks
1	Mess staff salary	-	Khelo India lumpsum grant	As per actual approved by HO
2	Food and nutrition	-	Khelo India lumpsum grant	Every quarter average expenditure on diet per athlete to be submitted to EID (Finance)
3	Sports Kit	20,000	Khelo India lumpsum grant	The expenditure is average per athlete for each NCOE. RD/CEO to incur expenditure on Need base.
4	Competition & Exposure visits	50,000	Khelo India lumpsum grant	The expenditure is average per athlete for each NCOE. RD/CEO to incur expenditure on Need base. Only consumables pertaining to competition exposure accounted under this head. The list of competition/assessment camp etc to be finalised by RD/CEO.
5	Education Support	10,000	Khelo India lumpsum grant	Higher expenses for education may be incurred upon prior approval from SAI HO.
6	Contractual Sports Science staff	-	Khelo India lumpsum grant	Khelo India/SAI Block grant

7	Maintenance of infrastructure		SAI Block Grant	Budget to be approved by HO
8	Coaches' salary	-	SAI Block Grant	As per actual
9	Equipment (Consumables & non-consumables)		SAI Block Grant	To be budgeted for separately as per sport discipline
10	Misc. & Contingencies (including insurance)	5,000	Khelo India lumpsum grant	
11	Sports science staff		Khelo India/SAI Block Grant	As per actual
12	Admin staff		SAI Block Grant	
13	Administrative Expenses		SAI Block Grant	Budget to be approved by SAI HO

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4	Assistant Chef	First 200 athletes: 01 Next 300 athletes: 01 Next 500 athletes: 01	30,000 to 50,000	Selection to be done by Head Office, New Delhi.
5	Manager	01	30,000 to 50,000	To be conveyed in due course.
6	Cleaning Staff	First 200 athletes: 02 Every additional 100 athletes: 1	Collector rate for unskilled/semi skilled labour	
7	Cooks/Helpers	First 200 athletes: 06 For every additional 100 athletes: 01	Collector rate for unskilled/semi skilled labour	

- b) Manpower remuneration is to be decided keeping in view technical competency, education and experience so as to obtain services of high quality manpower.
- c) The Mess will be operated through an in-house arrangement under the direct control and supervision of the Head of the Institute. Requisite arrangements will be put in place by 15<sup>th</sup> September 2019 and the existing outsourcing/contract arrangements for running the messes will be discontinued by 15<sup>th</sup> September 2019.
- d) Procurement of quality inputs for the mess to be done through a fair and competitive process separately for dry ration, fruits and vegetables, dairy products, and poultry & meat products.




Contd.:-

- e) The quality of inputs and food will be ensured by periodic and sudden checking by the Head of the Institute and daily by the Nutritionist and Mess Manager.
  - f) Menu, quality and quantity of food will be cooked/served as per the advice of the Nutritionist. Nutritionist would consult coaches and sports science experts available in the institute on regular basis.
  - g) Food to be served in the mess where it is cooked. Only if space is a constraint, food can be served in more than one mess.
  - h) Head of the Institute to ensure weekly consultation sessions by Nutritionist and Coaches jointly with athletes with a view to persuade athletes and inculcate in their habit healthy diet.
  - i) There shall be no ceiling on daily diet allowance and expenditure would be allowed on actual. However, respective Head of the institute is expected to ensure that while running of the mess he/she is cautious of cost without compromising with the quality. He/she is expected to be aware of the expenditure being incurred and adopt best practices in sports institutions elsewhere.
3. Initially, these guidelines will be implemented in the following Centres:-  
SAI Centres in Delhi, Patna, Bengaluru, Thiruvananthapuram, Kolkata, Bhopal, Gandhinagar, Lucknow, Imphal, Guwahati, Mumbai, Sonapat, Aurangzeb, Bhubaneswar and Alleppy.
  4. After a few months, the scheme will be reviewed and implemented across India.
  5. This issues with the approval of Competent Authority.



(Sandip Pradhan)  
Director General

To:

1. Secretary, SAI
2. All the Institutional / Regional Heads of SAI
3. Regional Director, (Stadia), SAI

Copy to:

1. PS to Secretary (Sports)
2. AD to DG, SAI
3. All Divisional Heads at SAIHQ

## Annexure – E : Consumables Norms



Talent Identification and Development

File No. 3(S)/Sectt./KITD/HPC / 2018-19

Dated : 28.03.2018

### CIRCULAR

Subject: Game wise recurring expenses for consumables, equipments, game specific kitting Component (per athlete).

Ref :- Norms for Expenditure for funding to accredited academies for training of Kheelo India Talent (KIT)

The norms for expenditure Kheelo India Talent Development and funding to National/Regional/State academies has already been approved by HPC and circulated vide Circular no. 3(S)/Sectt./KITD/HPC/2018-19 dated 02.08.2018.

2. As per decision of the 4<sup>th</sup> High Power Committee (HPC) Meeting, it has now been decided that, for expenditure of Rs. 20000/- per athlete under the Head "Kitting" General Sports training kit (once in a year), the quantity of a particular item may be left to the accredited academies.

3. It has also been decided during the above meeting that, flexibility needs to be given to the academies/athletes to incurred the expenses under the sub head for kitting/consumables as under :-

Sl. No.	Discipline	Recurring Expenses for Consumables, Equipments	Indicative Items of Consumables Equipments.
1.	Archery	50,000/-	Special/Tenn specific Shoes, Starting Blocks, Competition GI, W/U Shoes
2.	Basket ball	40,000/-	Game shoes, Match kit,
3.	Boxing	60,000/-	Gloves, Fig/Competition, Boxing Pads, Shoes, Teeth Guard, Bandages
4.	Football	40,000/-	Specific Shoes, W/U Shoes, Match kit,
5.	Gymnastics	40,000/-	Specific Shoes, Kit,
6.	Hockey	60,000/-	Hcky, Sticks, Turf Shoes, W/U Shoes, Stone Guard, Match Kit,
7.	Judo	40,000/-	Playing Judo Dress, Bandages
8.	Kho-Kho	40,000/-	Match Kit, Bandages,
9.	Kabaddi	40,000/-	Mat Shoes, Playing Kit,
10.	Swimming	40,000/-	Costumes, Goggles, Towels
11.	Weightlifting	40,000/-	Shoes, Kit, Belt,
12.	Wrestling	40,000/-	Shoes, Kit,
13.	Rowing	40,000/-	Playing Kit, Stroke Coach/Monitor batteries, Back Support Belt, Polarised Glasses, Heart Rate Monitors
14.	Volley Ball	40,000/-	Shoes, knee cap, elbow cap

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**KHELO INDIA**  
Talent Identification and Development

- 2 -

15.	Fencing	300000/-	Blade, Metallic Jacket Foil & Sabre, Hand Gloves, Body Wire, Fencing Shoe, Mask, Fencing Suit.
16.	Archery	100000/-	Arrows, Fletches, Nocks, Strings, Tabs/Releases.
17.	Badminton	300000/-	Rackets, shoes, playing kit, Racket string and Grip
18.	Cycling	600000/-	Shoes, Kit, Shorts, Goggles, Goggles, Water Bottles, Helmet, Cycling Consumables
19.	Shooting	100000/-	Ammunition, pellet jackets etc.
20.	Table Tennis	100000/-	Rackets, Extra Rubbers, Glue, Shoes.

However, the need for incurring expenses under the head would finally be judiciously decided by the accredited academies. For shooting, further event wise additional requirement for .22 mm/shot gun is being assessed separately.

4. You are requested to follow the above expenditure plan in respect of the selected Khelo India athletes admitted in your academy.

(Sandip Pradhan)  
DDG, SAI & CEO, Khelo India

28.09

Copy to :-

1. All Committee Members of HPC
2. All Accredited Academies.
3. All EDs/RDs /Heads of Academic Institutions of SAI.
4. RD & Joint CEO, KI.
5. Director (Fin.) SAI.
6. Sh. A.K. Singh, Under Secretary, MDSO, MYAS, New Delhi.
7. Deputy Director (Special Projects), SAI.
8. All Project Officers of IITD --w.r.t. inform the SAI/Non - SAI accredited academies.
9. PS to DG, SAI & Chairperson, HPC.
10. DDO/Manager (Fin.), Khelo India.
11. PA to DDG, SAI & CEO, Khelo India.
12. Guard File.



KHELO INDIA  
Talent Identification and Development



File No. 3(5) Sectt./Kheho India/TID/HPC/2018-19

Dated : 12.09.2019

**CIRCULAR**

**Subject :- Norms for Consumable Equipments for Shooting Discipline.**

6<sup>th</sup> High Power Meeting was held on 25.08.2019 under the Chairmanship of DG, SAI & Chairperson, HPC.

2. Norms for Consumable Equipments for Shooting discipline were discussed and following decisions were taken in 6<sup>th</sup> HPC.

3. Norms for consumable equipments for shooting File No. 3(5)/Sectt./KITD/HPC/2018-19 dated 28.09.2018 for Gamewise recurring expense for consumables, equipments, game specific fitting component Rs. 1,00,000 per athletes (Shooting) is null and void from 01.09.2019.

4. The details of New norms for consumable equipments for shooting is given below :-

S. No	Name of the Event	Cost of Ammunition (Imported) per shooter per day (Rs.)	Cost of Ammunition (Imported) per shooter per annum (180 days) (Rs.)
1	10 M Air Pistol	380.00	68400.00
2	50 M Rifle	1260.00	226800.00
3	25 M Sports Pistol - Women	1110.00	200000.00
4	Shot Gun Skeet	2125.00	418500.00
5	25 M Rapid Fire Pistol	1580.00	284400.00
6	Shot Gun Trap	1098.00	557640.00

5. HPC also approved Rs. 60,000/- additional expenditure towards other consumable such as shooting jacket, shoes, etc only for rifle events.

(Rohit Bhandwaj)  
Secretary, SAI

Copy to:-  
1. All Members of HPC/TSC/TIDC



KHELO INDIA  
Talent Identification and Development



File No. 3[5] Sectt./Khelo India/TID/HPC/2018-19

Dated: 18.09.2019

**CORRIGENDUM**

Subject:- Corrigendum regarding Norms for Consumable Equipments for Shooting Discipline.

6<sup>th</sup> High Power Meeting was held on 26.08.2019 under the Chairmanship of DG, SAI & Chairperson, HPC.

2. Norms for Consumable Equipments for shooting discipline were discussed and following decisions were taken in 6<sup>th</sup> HPC.

3. Norms for consumable equipments for shooting File No. 3[5]Sectt./KID/HPC/2018-19 dated 28.09.2018 for Gamewise recurring expense for consumables, equipments, game specific kitting component Rs. 1,00,000 per athlete (Shooting) is null and void from 01.09.2019.

4. The details of New norms for consumable equipments for shooting is given below:-

S.No	Name of the event	Cost of Ammunition and consumable (Imported) per shooter per day (Rs.)	Cost of Ammunition and consumable (Imported) per shooter per annum (180 days) (Rs.)
1	20 M Air Pistol/Wife	350.00	63000.00
2	30 M Rifle	1760.00	316800.00
3	25 M Sports Pistol – Women	1100.00	198000.00
4	Shot Gun Skeet	2323.00	418140.00
5	25 M Rapid Fire Pistol	1580.00	284400.00
6	Shot Gun Trap	3038.00	546840.00

5. HPC also approved Rs. 60,000/- additional expenditure towards other consumable such as shooting Jacket, shoes, etc only for rifle events.

*(Signature)*  
(Rohit Bhargwa)  
Secretary, SAI

Copy to:-  
1. All Members of HPC/TSC/TDC

## Annexure – F : NCOE Budget Proposal Format

### Sports Authority of India (Operation Division)

Name of Regional Centre/NCOE: -

Total No. of Athletes during Current FY: -

(Recurring)

Total No. of NCOE Athletes in Upcoming FY

Residential Athletes:

Non-Residential Athletes:

S.N	Particular	Approx. expenditure in Current FY (In Rs.)	Budget Proposal Upcoming FY
1.	Boarding as per actual expenditure (Rs. _____) per Athletes for 320 days		
2.	Kitting @ Rs.20,000/- per Athletes per Annum		
3.	Competition & Exposure Visits as per actual expenditure. (Travel Lodging Boarding etc.)		
4.	Educational Expenditure Athlete per Annum (Including Tuition and Books)		
5.	Miscellaneous & contingencies @ Rs. 5000/- Per Athlete per Annum (to be spent on treatment of Athletes only for their treatment Sports or contingencies)		
<b>Total Cost on trainees (In Rs.)</b>			
6.	Cost of Manpower requirement as per Annexure 'A'		
7.	Cost of Equipment Consumable as per Annexure 'B'		
8.	Other Expenses as per Annexure 'C'		
9.	Other Expenses, Please Specify Annexure "D"		
<b>Total</b>			







Sports Authority of India  
(Operation Division)

Name of Regional Centre/NCOE: -

Budget Proposal for Upcoming FY

Annexure F-A

Details of Human Resource

S. No	Name of Post	Number of HR (Current FY)	Total Expenditure Incurred (Current FY)	Number of HR (Upcoming FY)	Total Requirement of Budget for Upcoming FY
<b>A. Administrative Staff</b>					
1	COO/CEO				
2	AD/PO/YP				
3	DEO				
4	Jr. Accountant/ LDC				
5	Hostel Warden				
6	MTS/ Ground Staff				
<b>B. Scientific Staff</b>					
6	Jr. Scientific Officer				
7	Doctor				
8	Nursing Assistant				
9	Physiotherapist				
10	Psychologist				
11	Nutritionist				
12	Masser/Masseuse				
<b>C. Coaching Staff</b>					
13	Head Coach/ Chief Coach				
14	Asst. Coach				
15	Asst. Coach cum Technician				
16	Trainer				
17	Video Analyst				
18	Security Guard				
19	Attendant				
20	MTS				
<b>D. Mess Staff</b>					
21	Chef				
22	Assistant Chef				
23	Manager				
24	Cook/Helper				
25	Serving				
26	Cleaning				
27	Washing Utensils				
	<b>Total</b>				





Sports Authority of India  
(Operation Division)

Name of Regional Centre/NCOE: -

Budget Proposal for Upcoming FY

Annexure F-C

Details of Administrative & other Expenses

S.No	Details	Expenditure Incurred in Current FY	Demand for Upcoming FY	Justification
1	Water Charges			
2	Electricity Charges			
3	Maintenance of Field of Play (FOP)			
4	Maintenance of Hostel			
5	Transportation/ Hiring of Vehicles for Official purpose			
6	TA/DA to Coaches & Other Supporting Staff for Official purpose			
7	Housekeeping			
8	Fuel for training purpose if required			
9	Security			
10	<b>Any other Expenses</b>			
	<b>A. Office Expenses</b>			
	<b>B. Telephone Expenses</b>			
	<b>C. Legal &amp; Professional Fee</b>			
	<b>TOTAL</b>			



**Sports Authority of India  
(Operation Division)**

Name of Regional Centre/NCOE: -

Budget Proposal for Upcoming FY

**Annexure F-D**

S. No	Component/Items	Cost	Justification

*Handwritten signature*

### Annexure – G : Coaches' Remuneration on contract

S No.	Grade	Salary
1	High Performance Coach/ Chief Coach	Up to INR 2,00,000 p.m.
4	Coach with more than 5 years of experience	INR 61,000 p.m.
5	Entry level coaches	INR 38,000 p.m.

Depending on the qualification and experience of the candidates, the salary may vary from the aforementioned upon approval of DG, SAI

In addition to coaches, following administrative staff are required to operate the NCOEs as per expected standards. The number of persons will be approved by DG from time to time.

S.No.	Administrative Staff	Salary
1	COO/CEO	Between INR 1,00,000 to INR 2,00,000 p.m.
2	Young Professional/ PO	Up to INR 40,000 p.m.
3	Warden	INR 20,000 p.m.
4	Jr. Accountant	INR 18,000 p.m.
5	DEO	Through outsourcing from approved agency

## Annexure – H : Scientific Staff details for 13 NCOEs

The number of staff allocated to each NCOE (along with remuneration) in table below is indicative (Column – Place of Deployment) and the actual deployment will be as per requirement.

S. No.	Designation/Post	Total Vacancies	Place of Deployment	Monthly remuneration
1	Anthropometrist (Grade II) - 12	Anthropometrist (Grade II) - 12	Aurangabad - 2, Bhopal - 2, Chandigarh - 2, Coimbatore - 2, Dehra - 2, Lucknow - 2, Kolkata - 2,	60,000/- to 86,000/-
	Anthropometrist (Grade II) - 11	Anthropometrist (Grade II) - 11	Rohtak - 2, Sonapat - 2, Trivandrum - 2, Patna - 1, Bangalore - 2, HO-2	40,000/- to 66,000/-
2	Exercise Physiologist (Grade III) - 11	Exercise Physiologist (Grade III) - 11	Aurangabad - 3, Bhopal - 3, Chandigarh - 3, Coimbatore - 3,	80,000/- to 1,00,000/-
	Exercise Physiologist (Grade II) - 14	Exercise Physiologist (Grade II) - 14	Imphal - 3, Lucknow - 3, Kolkata - 2, Rohtak - 3, Sonapat - 3, Trivandrum - 3	60,000/- to 80,000/-
	Exercise Physiologist (Grade I) - 10	Exercise Physiologist (Grade I) - 10	Patna - 2, Bangalore - 2, HO-3,	40,000/- to 60,000/-
3	Strength & Conditioning Expert (Lead) - 13	Strength & Conditioning Expert (Lead) - 13	Aurangabad - 5, Bhopal - 5, Chandigarh - 5, Guwahati - 5, Imphal - 5, Lucknow - 5, Kolkata - 5, Rohtak - 5,	1,00,000/- to 1,30,000/-
	Strength & Conditioning Expert (Grade III) - 24	Strength & Conditioning Expert (Grade III) - 24	Sonapat - 5, Trivandrum - 5, Patna - 7, Bangalore - 5, HO-5,	60,000/- to 80,000/-
4	Biomechanist (Lead) - 1	Biomechanist (Lead) - 1	Patna - 2, Bangalore - 1	1,00,000/- to 1,50,000/-
	Biomechanist (Grade II) - 2	Biomechanist (Grade II) - 2		60,000/- to 80,000/-
5	Psychologist (Grade III) - 5	Psychologist (Grade III) - 5	Patna - 2, Bangalore - 2	85,000/- to 1,00,000/-
	Psychologist (Grade II) - 2	Psychologist (Grade II) - 2		60,000/- to 80,000/-
	Psychologist (Grade I) - 1	Psychologist (Grade I) - 1		40,000/- to 60,000/-



S. No	Designation/Post	Total Vacancy	Place of Deployment	Monthly Remuneration
6	Biochemist	Biochemist (Grade II) - 2	Patiala - 1, Bangalore - 1	60,000/- to 80,000/-
7	Sports Medicine Doctor	Sports Medicine Doctor (Grade II) - 11  Sports Medicine Doctor (Grade I) - 2	Aurangabad - 1, Bhopal - 1, Gandhinagar - 1, Guwahati - 1, Imphal - 1, Lucknow - 1, Kolkata - 1,  Rohtak - 1, Trivandrum - 1, Patiala - 1, Bangalore - 1, HO - 1	1,00,000/- to 1,50,000/-  60,000/- to 80,000/-
8	Physiotherapist	Physiotherapist (Grade II) - 13  Physiotherapist (Grade I) - 18	Aurangabad - 4, Bhopal - 4, Gandhinagar - 3, Guwahati - 4, Imphal - 4, Lucknow - 4, Kolkata - 2, Rohtak - 4, Sonapat - 4, Trivandrum - 4, Patiala - 5, Bangalore - 5, HO - 4	60,000/- to 80,000/-  40,000/- to 60,000/-
9	Masscur/Masseuse	Masscur/Masseuse (Grade II) - 78	Aurangabad - 6, Bhopal - 6, Gandhinagar - 6, Guwahati - 6, Imphal - 6, Lucknow - 6, Kolkata - 6, Rohtak - 6, Sonapat - 6, Trivandrum - 6, Patiala - 6, Bangalore - 6, HO - 6	35,000/-
10	Pharmacist	Pharmacist (Grade I) - 13	Aurangabad - 1, Bhopal - 1, Gandhinagar - 1, Guwahati - 1, Imphal - 1, Lucknow - 1, Kolkata - 1, Rohtak - 1, Sonapat - 1, Trivandrum - 1, Patiala - 1, Bangalore - 1, HO - 1	25,000/-
11	Nursing Assistant	Nursing Assistant (Grade I) - 39	Aurangabad - 3, Bhopal - 3, Gandhinagar - 3, Guwahati - 3, Imphal - 3, Lucknow - 3, Kolkata - 3, Rohtak - 3, Sonapat - 3, Trivandrum - 3, Patiala - 3, Bangalore - 3, HO - 3	25,000/-



S. No.	Designation/Post	Total Vacancy	Place of Deployment	Monthly remuneration
12.	Lab Technician for Medical Labs	Lab Technician for medical labs (Grade D) - 11	Aurangabad - 1, Bhopal - 1, Gandhinagar - 1, Guwahati - 1, Imphal - 1, Lucknow - 1, Kolkata - 1, Raikot - 1, Sonapat - 1, Trivandrum - 1, Patiala - 1, Bangalore - 1, HD-1.	25,000/-
13.	Lab Technician for Medical Labs	Lab Technician (Grade D) - 24  (Hypoxic Chamber: Patiala - 2, Bangalore - 2 Biomechanics: Patiala - 2, Bangalore - 2)	Aurangabad - 1, Bhopal - 1, Gandhinagar - 1, Guwahati - 1, Imphal - 1, Lucknow - 1, Kolkata - 1, Raikot - 1, Sonapat - 1, Trivandrum - 1, Patiala - 6, Bangalore - 7, HD-1	35,000/-





## Annexure – I : Induction and weeding out circulars – 2019-20



No. 23/SAL/OPS/NCOE/2019-20 / 181

Dated: 13.01.2019

### CIRCULAR

This is in reference to the Circular No. 803/SAL/Opn/Ci/Skys/2019/442 dated 24.12.2019 w.r.t shortlisting of athletes for induction into NCOEs.

2. The schedule for weeding out & induction is to be strictly adhered as per the below function:

Process	SN	Activity	Deadline	Responsibility
Weeding out	i.	Performance assessment & weeding out list to be finalised	31.01.2020	Regional Director
	ii.	List of athletes for non-NCOE sports disciplines for transfer to other NCOE/ STCs	31.01.2020	Regional Director
	iii.	Finalisation of weeding out list of KIAs	07.02.2020	KITD
Induction	iv.	List of national camps to be admitted in NCOfs	31.01.2020	TEAMS - TOPS
	v.	List of Khelo India Affiliates to be admitted in NCOfs	07.02.2020	KITD
	vi.	List of outstanding athletes in STC / other schemes (even, Certificates) to be transferred to NCOfs	13.02.2020	Regional Director
	vii.	List of talent shortlisted from local advertisement	13.02.2020	Regional Director

### 3. Clarifications

i) The RD's decision w.r.t weeding-out/induction will be on the basis of committee comprising of coaches, performance managers & HPD's, IIP or any other person not having sports specific background at international level will not be a part of the performance assessment committee.

ii) The Col scheme will not continue in any of the STCs.

iii) For some disciplines, athletes may be inducted on the basis of special / potential talent primarily due to non-availability of proven talent pool. Induction will be done on the basis of recommendations of Coach, Performance Manager & HPD.

iv) The terms of weeding-out & induction, including age criteria, will be decided by the respective Coach, Performance Manager and High-Performance Director based on

performance management tests as desired by the committee and also on the basis of comparative performance.

v) The priority of granting admissions will be as per below matrix:

Priority Level	Admission Category	Responsibility
Level I	Admission of campers	TOPS/ TEAMS
Level II	Admission of Khelo India Athletes	KITD
Level III A	Admission of athletes from other NCoEs, SICs, etc.	Respective RDs
Level III B	Admission to talent shortlisted through local advertisement	Respective RDs

vii) RDs to ensure full strength is admitted in NCoE's as per the sanctioned strength finalized for each sports discipline at NCoE's (will be circulated shortly).

viii) The criteria for weeding out / induction of residential & non-residential athletes will be similar.

ix) In order to ensure parity in men : women ratio, RD's must keep ready a list of women athletes in their region who might be admitted into the NCoE's on non-residential basis.

ix) Movement of athletes due to weeding-out to be carried post completion of the current academic year.

x) Decision on Out-of-pocket allowance (OPA) for all athletes (KIA, non-KIA) to be intimated at later stage.

xi) All performance data may be recorded physically as of now with alternate recording on soft copy on excel compulsorily. As and when NSRS becomes completely enabled, all the data to be uploaded onto the NSRS by respective Coaches & Performance Managers.

This issues with the approval of the Competent Authority.



(Dr. S S Roy)  
ED (Ops)

To,

All Heads of Regional Centres/ Academic institutions/ NCoEs

Copy to:

1. AD in DG, SAI
2. PS to Secretary, SAI
3. AD (IT), SAI
4. PS to CEO TOPS
5. Head, KITD
6. High Performance Directors
7. Performance Managers



File No: 23/SAI/OPS/NCOE.s/2019-20


Dated: 14.02.2020

Sub: Short listing of Athletes for induction into NCOEs for the year 2020 reg.

This is in reference to our earlier circular no. 23/SAI/OPS/NCOE.s/2019-20 dated 13.01.2020 w.r.t short listing of athletes for induction into NCOEs.

In this regard, it is to inform that the exercise for induction in respect to National campers to be admitted in NCOEs and Khelo India athletes to be admitted in NCOEs should be finalized and completed by 28.02.2020.

This issues with the approval of Competent Authority.

  
(Dr. S.S. Roy)  
Executive Director (OPS)

To:

- 1. CEO (TOPS)
- 2. ED (TEAMS)
- 3. Head KIID

Copy to :-

- 1. AD to DG, SAI
- 2. SPA to Secretary, SAI
- 3. Office copy

SPORTS AUTHORITY OF INDIA (Ministry of Youth Affairs & Sports)  
Jawahar Stadium Complex, Sports House, Laxmi Bazar, New Delhi-110002  
☎ +91-11-26100501-26100502 (Fax) +91-11-26100503  
E-Mail: [saio@saionline.com](mailto:saio@saionline.com), [ops@saionline.com](mailto:ops@saionline.com)

SPORTS AUTHORITY OF INDIA  
OPERATIONS DIVISION

No. 23/SA/Ops/NCOE/2019-20

March 14, 2020

To,

The concerned Regional Centres.

**Sub.: Induction of athletes in NCOEs reg.**

This is in Reference to Circular No. 23/SA/Ops/NCOE/2019-20 dated 13/01/2020 in the subject mentioned above.

The induction in NCOE's was discussed. The following is for information and action accordingly:

1. **Fencing**

- i. Induction will be done through LEVEL I. No induction to be done at NCOE, Patiala from LEVEL III B. Girl Athletes shortlisted from LEVEL III A should be sent to Aurangabad NCOE if they are willing otherwise, they may be admitted under Non Residential scheme.
- ii. NCOE, Imphal to induct athletes from LEVEL III A and III B. Induction be done as per the sanctioned strength.
- iii. NCOE, Guwahati to induct 08 athletes from the list given by NSF i.e. LEVEL I and 04 from category III B as recommended.
- iv. NCOE Aurangabad to induct athletes as per LEVEL III B and as mentioned in I(i).

2. **Cycling**

- i. NCOE, Imphal to induct from LEVEL III A and III B. Induction be done as per the sanctioned strength.
  - ii. NCOE, Patiala under LEVEL III B induction to be done on non-residential basis for local athletes. List and achievements of outstanding outstanding athletes be sent to Ops Division.
  - iii. NCOE IG Stadium to induct athletes as per LEVEL I as per the sanctioned strength.
3. **Rowing & Kayaking Canoeing** : NCOE, Alleppey and NCOE Jagatpur admission of LEVEL III B to be done as per sanctioned strength.
  4. **Table Tennis** : NCOE Kolkata to induct athletes as per category LEVEL I.
  5. **Swimming** : SPMSPC New Delhi to induct athletes as per category LEVEL I.
  6. **NCOE Dharamshala** : to induct athletes under LEVEL III B as recommended.



(Dr.S.S.ROY)  
Executive Director (Ops)